

PIRTON PARISH COUNCIL

Application Form – Clerk & Responsible Financial Officer

Position applied for:	Closing date
Clerk and Responsible Financial Officer	
Surname: xxxxxxx	First names and title:
Address:	Telephone:
	Email:

Personal Details:	
Do you require a work permit to take up employment in the UK?	Yes 🗆 No 🗆
Do you hold a current clean driving licence?	Yes 🗆 No 🗆

Employment Record - Please list all employment in reverse chronological order, starting with your present or last position. Please continue on a separate sheet if you need to.

Date From/To	Position Held/ Duties	Name and address of Employer	Reason For Leaving

Education

Date From/To	Name of School, College or University	Qualifications Gained

Please give your reasons for applying for this position, say what experience you feel you have which would enable you to do it well. Please use a separate sheet if necessary.

Please give details of any outside interests or other information which you feel will support your application. Include here memberships of professional bodies and service on voluntary organisation.

Include here memberships of professional bodies and service on voluntary organisations etc.

References. Please give the names and addresses of two referees. One should be your present or last employer if possible.

Referee 1	Referee 2
Name	Name
Address	Address
May we approach them now?	May we approach them now?
z Yes	z Yes
z No	z No

I apply for the above position and confirm that this is a true and complete	
record	

Signature	Date	

Please return your completed application to the current Clerk, Mr Ted Roberts. parishclerk@pirtonparishcouncil.org.uk